

Assessment form concerning the Nagoya Protocol and the ABS Regulation

This form needs to be filled in if you import **genetic resources (non-human organisms and genetic material isolated from these organisms)**. With this form you can determine and log whether you need to submit Due Diligence Declarations for these materials to the National Competent Authorities. Please use the Nagoya flowchart to fill in this assessment form.

1.	Name		
2.	Research group/ unit		
3.	Faculty/ department		
4.	Project/ Research proposal		
5.	Financer and reference (fe/ FWO-number)		
6.	Does the research involve use of "genetic resources"?	YES/ NO	
7.	If YES, go to 9		
8.	If NO, indicate why and then go to 11		No physical genetic materials used
			Human (genetic) materials are used
			Synthetic genetic materials are used
			Sequence information
			Genetic material subject to the International Treaty on Plant Genetic Resources for Use in Food and Agriculture are used
			Genetic material subject to the WHO Pandemic Flu Preparedness Program are used
9.	General description of genetic resources used		
10.	Type examples of genetic resources used		
11.	Are any genetic resources coming from abroad?	YES/NO If YES: which country?	
12.	Does the Nagoya Protocol apply to the genetic resources used?	YES/NO	
13.	If NO, indicate why		Mere screening activity
			Mere descriptive research
			Mere use as a research tool
			Genetic resource stemming from a non-Party
			Genetic resource accessed prior to 12 October 2014
14.	If YES please e-mail RRI@uhasselt.be for further assistance		
15.	Name of responsible researcher		
16.	Date and signature		

Special thanks to René Custers from the VIB for this document.

Send a **scanned copy of the signed assessment form** to RRI@uhasselt.be.

Repeat this assessment any time the research activities significantly change and at least once a year.